

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 11th December 2017 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Alan Baverstock,(Chair), Barbara Adair, Roger Bingham, Peter Capasso, Peter Hill, Steve Hurst, Clare Lachmann, Jim Robson and Jen Scrogam. Also CC Ian Stewart (for items 1- 6), D Cllr Rupert Audland (for items 6-12) and three members of the public.

1. **Apologies for Absence** - none.
2. **Minutes of the meeting held on 13th November 2017** - had been circulated, were **APPROVED** by the meeting and signed by the Cllr Baverstock.
3. **Announcements by the Chair** – the death of long-time village resident Jimmy Robinson. Cllr Bingham provided background detail on Mr Robinson's life.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 13th November 2017.**
 - 5.1 **Draft licences for Playing Field users (5.1)** – ongoing.
 - 5.2 **Heritage Trail tribute panel (5.5)** – progressing well.
 - 5.3 **Playing field boundary wall (5.6)** – some progress in generating interest from, and the possibility of further involvement by, the Environment Agency.
 - 5.4 **Church Street upper layby (5.7)** – appreciation by members and village residents alike of the excellent job done by Cllrs Capasso and Hurst in improving this entrance to the village. MPC's intention is now to maintain this level of care for the future.
 - 5.5 **WW1 end of war commemoration (5.8)** – Clerk and Cllr Bingham to check war records re Harry Bond and other fallen servicemen. Cllr Adair would enquire further for information details held by Milnthorpe Mothers Union and any other village organisations. **Agreed** – that the war memorial may need to be renovated, and even extended, at some stage.
 - 5.6 **Smiley SIDs for Milnthorpe (7.2)** – very satisfactory progress with this project. The two Tarmac-funded devices were working well and producing useful results. Funding for a third such device from grants etc was now substantially in place with the prospect of more to come. Clerk to email C Cllr Stewart requesting his support for MPC's grant application to Cumbria Police Authority. A good bulk discount had been negotiated with the supplier. Now a good prospect that the final net cost to MPC could be nil. **Agreed** – that this third device be ordered.
6. **Public Participation:**
 - 6.1 **Police Report** – report received and circulated before the meeting – contents noted. Members' concerns over continued 'cold-calling', often in the dark evenings by individuals claiming to be from national charities and resulting in unwelcome pressure on vulnerable residents.
 - 6.2 **County Council** – C Cllr Stewart congratulated Milnthorpe on having an active parish council and supportive residents who together got things done. The CCC budget for 2018/19, now out for consultation, reflected reduced income from central government combined with increased costs, particularly re young people and the elderly, and resulted in the need for an increase in CCC's funding needs from Council Tax to the equivalent of £1,300pa for the average household. CCC was currently receiving quotes for highways remedial work in various locations in Milnthorpe, including the road surface generally at the traffic lights, the roundabout at Dallam School and the stretch of Park Road between the two bridges.
 - 6.3 **District Council** – D Cllr Audland continuing to press for No Cold Calling Zone status to be established for the whole village. Otherwise nothing to report.
 - 6.4 **Electors** – Cllr Baverstock read out a letter from ex-MPC member and Chair Neil Dodds, complimenting MPC members on the excellent results of their work on a number of projects over the past year. A letter from another village resident drew attention to car parking problems in Haverflatts Lane – Clerk to email C Cllr Stewart re the possible need for an extended Traffic Regulation Order in this area and in Police Square (albeit an essentially long-term solution). Suzie Kavanagh reported a good turnout by, and a positive response from, her Christmas event at No 17.
7. **New matters for consideration.**
 - 7.1 **Milnthorpe Street Street Sign survey** – ongoing by Cllr Bingham.

8. Planning Matters.

8.1 Applications under consideration by MPC, and SLDC decisions

December 2017 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2017/0986	19 Main Street	Cook	Illuminated outdoor sign	23/11/17	No objection

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SLDC ref	Address	Applicant	Development	Deadline	MPC Response

Decisions received from SLDC

SLDC decision

SLDC ref	Address	Applicant	Development	SLDC decision
SL/2017/0880	7 Main Street	Sayer	Change of use – retail shop to tattoo studio	Approved with conditions

(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence:

Flames take-away – as yet unsatisfactory replacement of flue but some improvement to the exterior lighting.

SL/2017/0738 – Land adjacent to St Anthony's Close – reply from SLDC Chief Executive to MPC's letter of 23/11/17, assuring members that their concerns, and those of a number of residents, over various matters re this planning application would be 'properly addressed in the assessment of the application in the Report to the Planning Committee'..

9. Finance.

MPC – FINANCIAL REPORT

MONTH – NOVEMBER 2017

MEETING – 11th December 2017

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/11/17	Opening balances				21,953.85
31/10/17	Receipts:				
	105	Market Horn	Rents collected November	567.30	
			Contribution towards pony field fencing	237.71	
	“	Payments:			
	642	DD SLDC	Business rates (market)	109.00	
		DD Texaco	Equip. fuel (Oct)	40.48	
			VAT	3.00	
				43.48	
	643-645	DD Eon	Market elec.	93.21	
		VAT	VAT	4.67	
				97.88	
	646	806 Hanafin	Pony field fencing	475.42	
			VAT	95.08	
				570.50	
	647	807 Npower	Toilets elec.	51.96	
			VAT	2.60	
				54.56	
	648	808 Scargill	Expense allces (6mths)	312.00	
			Post & stat'y Oct/Nov	73.76	
			VAT	12.34	
				398.10	
	649	809-813 Payroll	November	1,234.90	
		Total payments in month			-2,508.42
30/11/17	Closing balances			43,154.10	21,953.85
30/11/17	Total funds all accounts				£65,107.95

Resolved – that the above payments be **approved**.

9.2 Other financial matters: MPC 8mths accounts, which had been circulated, were **approved** by the meeting – Cllr Baverstock and the Clerk to use as basis for 2018/19 budget (SLDC precept submission deadline 31/01/18). Formal notification received of MPC's new external auditors (PKF Littlejohn LLP) as from 2017/18 audit. Clerk's annual review – Cllr Baverstock to do before the next MPC meeting.

- 10. Market-** rents for November £567 (Oct 2016, £628) – total for year 2017/18 to date, including Natwest, £6,118 (2016/17 - £6,318). Market Supervisor’s Report – market ‘ticking along nicely’. Concerns about customers’ orders/prepaid goods.
- 11. To receive any reports from representatives on outside bodies – none.**
- 12. Parish Matters** (for information only).
Cllr Scrogam – Margaret from Refresh known to have ideas re WW1-end 2018 commemoration, to be followed up, along with other known groups, by Cllr Adair.
Cllr Bingham – the trustees have been informed that the WW1 plaque is being looked after by the tenant during the conversion work.
Cllr Capasso – the playing field car park needed attention (Atkinsons had already been instructed). A tree on the Rock Heath property in Greywalls (off Ryleyfield Road), was blocking light from the nearby streetlamp - Cllr Capasso to photograph and, together with D Cllr Audland, speak to Rock Heath owner.
Cllr Hill – Ryleyfield Road potholes now repaired.
Cllr Robson – the A6 footway from the fire station to Mill Lane was steadily deteriorating.
Cllr Lachmann – dog fouling on the playing field had become worse and action was needed – Clerk to check expected implementation date of new Public Space Protection Order (PSPO). Problem of car parking in Police Square becoming acute with general visitors to the village centre, as well as Stoneleigh surgery visitors, blocking the roads.
Cllr Hurst – would have liked the village to have a large central Christmas tree, but understood the practical problems (including potential vandalism) associated with this, which the individual trees displayed by local businesses and sponsored by MPC were designed to eliminate.
- 13. General correspondence – none.**
- 15. Reading Matter – none.**
- 16. Notice of items to be included on agenda for next meeting:** additional to those referred to above – Milnthorpe Street Sign Survey (Cllr Bingham).
- 17. Date of next meeting** – on Monday 15 January 2018 - in Milnthorpe Catholic Church Hall at 7.30pm.

The meeting closed at 8.50pm